

## MINUTES OF BRANDY HILL QUARRY

### COMMUNITY CONSULTATIVE COMMITTEE MEETING

|               |   |   |
|---------------|---|---|
| Meeting Date: | Wednesday - 16 <sup>th</sup> October 2024 |   |
| Start:        | 11:03am                                   |   |
| Closed:       | 12.11pm                                   |   |
| Venue:        | Training Room, Hanson Brandy Hill Quarry  |   |
| Present:      | Lisa Andrews (LA)                         | Independent Chairperson                   |
|               | Shaun Boland (SB)                         | Production Supervisor                     |
|               | Dan Taylor (DT)                           | Maintenance Supervisor                    |
|               | Chantel Sullivan (CS)                     | Supervisor – Environment & Sustainability |
|               | Max Kamatsos (MK)                         | Supervisor – Project & Compliance         |
|               | Aaron Binnie (AB)                         | Transport Manager                         |
|               | James Moore (JM)                          | Community Representative                  |
|               | Margarete Ritchie (MR)                    | Community Representative                  |
|               | Neil Ritchie (NR)                         | Community Representative                  |
|               | Rob Adams (RA)                            | Community Representative                  |
| Absent:       | Port Stephens Council representative      |   |

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- Opening & Welcome** – LA opened the meeting at 11.03am, welcomed all attendees & delivered the Acknowledgement of Country.
  - Apologies** –Brad Nelson (BN), Belinda Pignone (BP), Andrew Driver (AD), Chantal Parslow Redman (CPR), and Pre McGee (PM). LA advised that PSC has recently held its elections and suggested that she write to Council requesting a representative on this CCC. Noting that Cr Paul Le Mottee has been elected this term and has previously been Council's delegate on this CCC, **Agreed. Action.**
  - Declarations** - LA declared that she is an approved Independent Chairperson with the Department of Planning and engaged by Hanson to chair the meeting. No changes to members' previous declarations.
  - Business arising from previous meeting minutes**  
  
The minutes from 15 May 2024 were finalised and sent to members on 9 June 2024.

## ACTION ITEMS

| ITEM | ISSUE  | RESPONSIBILITY |
|------|--|----------------|
| 1    | Look at planning a scenario with Bowthorne Rural Fire Brigade. <b>NR advised that he is trying to organise a meeting with the brigade and Hanson with a view to holding the fire exercise in early December. The Training Officer for Bowthorne RFS will be included in the meeting.</b> | BN             |
| 2    | EA to communicate information to residents on the BH Drive Pathway. <b>Complete - pathway under construction.</b>  | EA/Council     |
| 3    | Contact Koala Hospital about planting species/free tubestock for Koala habitat – MR to provide BP with contact details for Koala Hospital. Complete.   | BP/MR          |
| 4    | Provide CCC members with a copy of the Brandy Hill Koala Habitat Corridor presented by Skyland Management Complete <b>(attached to draft minutes 1/7/24)</b>   | LA             |
| 5    | Community Fund information to be provided by Hanson – find out how much money and where it can be spent. Policy sent with finalised minutes. Hold over to next meeting to discuss with BN.   | BN             |

LA noted that CPR had emailed the weed eradication information through from PSC.

### 5 Correspondence Report

- 1/6/24– Email to members with the draft minutes for review.
- 9/6/24 - Email to members with the finalised minutes.
- 16/7/24 – Email to members advising that the Water Management Plan has been approved, triggering the SSD development consent for the expansion.
- 18/7/24 – Email to members advising of Hanson’s proposed clearing works and biodiversity credits.
- 19/7/24 – Email to PSC on behalf of local resident requesting road repairs at the corner of Leumeah Close and Brandy Hill Drive.
- 8/8/24 – Email from PSC with response to resident’s concerns. Emailed to Hanson for their information.
- 26/8/24 - Email to members with the Meeting Notice, Agenda & Correspondence Report for this meeting.
- 2/9/24 – Email to members postponing CCC to 16/10/24.
- 14/10/24 – Email from CPR with apology for this meeting & providing information from PSC regarding weed eradication. Forwarded through to MK.
- 14/10/24 – Email to members with reminder for this meeting.

### 6 Reports & Updates

- **Community Fund Information**
  - MR put forward another option for where the community funds can be used. A part of the Seaham Wetlands’ path needs to be updated. Proposals for the funds needs to be put to the community and see where the community wants the funds spent.
  - MR would also like to know how Hanson comes up with the amount for the community fund.
- **Complaints Website**
  - NR advised that the complaints website is unusable. There is no option to upload a photograph together with a small description. NR requested that there be a quicker way to contact Brandy Hill Quarry directly so that the complaint can be dealt with sooner. Discussions on potentially providing weighbridge email address. AB to consider.
- **Company Rebrand**

- LA advised the committee that Hanson is going through a rebrand. SB said that as of 11 November 2024 Hanson will be rebranded to Heidelberg Materials, which will include truck rebranding, new uniforms, etc. New email addresses for Hanson employees will be provided. LA mentioned that perhaps there is an opportunity, when upgrading the new website, to provide a more user friendly option for uploading complaint information for investigation.

- **Quarry Projects**

- SB gave an overall update of the quarry. The quarry is quiet at the moments. Full stock and only crushing 3 days a week. All the projects are ongoing but the materials being taken have slowed up, should pick up next year. Wet weather has slowed some projects down.
- DT advised that a development application modification is being prepared by the development team. The application proposes Hanson to strip a small area of stage 3 – this will give better access to the areas required. The stripped area will result in shorter haul road route and will also reduce the noise pollution for residents.
- MK gave an update in relation to the vegetation clearing. The clearing ran smoothly. Contractors are now on-site building ramps to remove overburden.
- NR asked if Hanson are now working under the new consent. DT confirmed that Hanson commenced working under the new approval in July and have 12 months to surrender the old consent.
- MK updated the committee in relation to Skyland Management. They have now begun planning for Stage A2. The 100m buffer fencing will be installed in the coming months. Herbicide spraying will be undertaken and Skyland are going to trial a controlled burn.
- MK advised that trapping and shooting of wild dogs has been completed. The quarry will undertake this again next year.
- MK advised in relation to koala monitoring, that it is going to take place at the end of the year. This will look for evidence of koalas on sites and how the koala corridor is being used by the species.
- MK informed the committee that break-ins had been occurring on Hanson property, at Giles Road. MK asked that residence keep an eye out and inform Hanson if they see any unusual activities. NR said that Hanson would have community support on this as they do want to see any harm to vegetation. MR said she would be happy to include details in the community newsletter to let people know. Hanson to provide paragraph to MR.
- It was suggested that Hanson prepare and distribute a newsletter to inform the community of activities.

## 7 **General Business**

- MR commented that the pathway is an exciting project for Brandy Hill Drive and the bus bays will make a huge difference. However, it is disappointing that there will be no shelters and that the pathway will only be hotmix.
- RA asked if Hanson had any input into the project, given its not what the community were expecting. No – funds provided to PSC as per condition of approval.
- NR explained that the 'shared' pathway would be a huge benefit, albeit different to what was expected.

- JM advised the CCC that he would be lobbying Maitland Council in relation to the 80km zone being reduced to 60km outside of Woodville.

## 8 Next Meeting

Given that the Q3 meeting was pushed back, it is not necessary to hold the Q4 CCC as there are no proposed milestones prior to the end of the year. LA raised the changing of the CCC schedule to bi-annually for 2025. Agreed by all members present.

Accordingly the next proposed meeting dates for 2025 will be:-

- Wednesday 14 May 2025 at 10am on site.
- Wednesday 8 October 2025 at 10am on site.

*Meeting closed 12.11pm with LA thanking all members for their attendance and contribution.*

| ITEM | ISSUE  | RESPONSIBILITY |
|------|--|----------------|
| 1    | Provide update of planning a scenario with Bowthorne Rural Fire Brigade & Hanson   | BN/NR          |
| 2    | Write to PSC seeking new delegate on this CCC  | LA             |
| 3    | Information to be provided to the committee in relation to the Community Fund – How does Hanson come up with the amount to be allocated? | BN             |
| 4.   | Look into procedure to report complaints directly to the quarry.   | BN             |
| 5    | Provide a paragraph to MR in relation to break-ins – to be posted in the community newsletter  | MK             |